**MT GAMBIER RSL & DISTRICT BOWLING CLUB**

**Management Committee Minutes**

**Meeting 24th September at 5pm**

**Futures Committee –** Email from Sandi Elliott was Tabled and read to the Committee.

**Management Meeting**

**Present**: G Burke; R Cook; G Dent; B Otten; C Pearson; A Ashby; J Schroder; L Schroder; R Corner

**Apologies: Nil**

G Dent moved Minutes of previous meeting 27th August 2024 be accepted. 2nd by A Ashby.

John Schroder moved Andy Ashby be formerly Accepted as Groundsman & Maintenance Manager for the 2024 to 2025 season. Full Committee raised hands in acceptance of the Motion.

**Business Arising from Minutes:**

* Car park line marking update – waiting on better weather & yellow paint
* K Franklin letter – Secretary to send letter to K Franklin thanking her for the cleaning of the kitchen for the last four years.
* G Burke – Re R Nixon function proposal. Email read to meeting and the offer of the function tabled. Discussed by Committee and decision made not to accept the function offer.

**Correspondence In**

Correspondence log attached.

**Correspondence Out**

Correspondence Log attached.

B Otten moved the report be accepted, 2nd by L Schroder

**Business Arising from Correspondence:**

5-a-side Committee request tabled – Committee agreed proceeds of the Fashion Parade would be used to fund prizes for the 5-a-side tournament.

\*One Music Licence fee document to be completed by B Otten and sent to One Music.

**House Managers Report**

2 Country Music afternoon; 70th birthday function; Indoor Bowls finals & presentation nights; CMCA Bowler’s Day were successful. Thursday of this week will be another Indoor Bowls Presentation night.

R Corner moved the report be accepted, 2nd by J Schroder

**Treasurers Report**

Figures discussed – All going well.

G Dent moved the report be accepted, 2nd by C Pearson

**Catering Coordinators report**

Not many volunteers for inside work on cleanup day. More jobs still required will be done over the bowling season.

\*3 Tables to be returned to the main floor in readiness for the Pennant season.

\*Waarnambool business used to clean the overhead kitchen exhaust system last year is to be asked to do a maintenance clean on the Overhead kitchen exhaust system this year.

The electric Water Urn attached to the kitchen wall is leaking. Discussed the age of the urn & previous advice of rusting occurrence. J Schroder had obtained advice and quotes from Norm’s Plumbing.

\*L Schroder moved that a “Zip” Urn be purchased from Norm’s Plumbing by the Club, then arrangements made for installation by Hirth’s. Hirth’s to be asked to fix leaking toilet in Women’s cubicle 1 at the time of the Urn installation. Motion 2nd by G Burke. Unanimous approval by Committee with a show of hands.

Catering report moved by L Schroder, 2nd by G Burke.

**Bowls Committee Report**

Bowls Committee minutes of 10th September tabled.

* J Schroder moved a quote ($280) for a complete water fountain system from Norm’s Plumbing and presented to the Administration Committee be accepted. 2nd by R Cook.
* **Handicap System for B Grade Championship –** J Schroder moved Winners of B Grade Singles Championship are not eligible to play in that event again, irrespective of their Handicap. They are eligible to play in the grades above based on their handicap.

Motion 2nd by G Burke. Unanimous approval by Committee with a show of hands.

\*J Schroder to update By-Laws in accordance with acceptance of the motion

J Schroder moved the Bowls report be accepted, 2nd by G Dent

**Grounds & Maintenance Report**

G Fox has finished the shelters on A Green. Some shade cloth needs to be repaired with additional cloth added to the original piece.

A Ashby moved the report be accepted, 2nd by G Burke

**Replacement B Green Committee Report**

B Green Replacement Committee has received samples of green “covering” surfaces and Quotes from 2 established businesses installing Bowling Greens. These were presented to the Club Administration Committee with a request for Administration and Club Members’ advice and vote of approval. Treasurer advised of finance options for the Club to complete Greens replacement.

Club Administration Committee unanimously agreed to call a Club special general meeting on Friday 18th October 2024 at 5p.m.to discuss/vote on the following points:

1. Do members want a new B Green?
2. Sample of Greens & Quotes for Green replacement
3. Discuss finance

\*B Otten to advise Club members of the Special General Meeting in accordance with the Club Constitution by: -

* Sending letters to members without email
* Sending email sent to remaining members, and
* arrange for placement on the Club website in accordance with Constitution

**Social Committee Report**

C Pearson advised the Social Committee will hold a meeting next month after the winter recess.

**Work Health & Safety Committee**

* Fire evacuation to be undertaken - \*J Schroder to arrange for test evacuation
	+ J Schroder has arranged for Kitchen and Bar Fire alarms to be fixed by SE Fire Extinguishers.

B Otten moved the report be accepted, 2nd by R Corner

**Requests for Hire of facilities**

SE Country Music Dinner Thursday 21st Nov 2024

Indoor Bowls Wind-up Thursday 26th September-Confirmed

Believe Housing 4pm - 6m (Bowling green/Catering) adults & children-Wed 13/11/24

Humphries-Sat 7th Dec 7pm to midnight. Meal and Social Bowls – Bar required – Confirmed

First Birthday party – self-catered-No Bar required. Sunday evening 6th October. Confirmed. (Hirer will require Club to be opened and the locked up once event has finished)

Summer Indoor Bowls – Thursday evenings –confirmed

All requests accepted by the Administration Committee

**Applications for Membership**

Paul Williamson - Accepted

Eddie Otter - Accepted

Ian Tongue - Accepted

Christina Kendall-Accepted

**New Business**

B Otten asked if an EFT machine could be obtained for use within the Administration Office for Subscription, uniforms or Club function hire.

\*B Otten asked to enquire with Bendigo Bank for use of a standalone EFT machine.

**Any Other Business**

Update of Honour boards has been arranged by V Opie for Wednesday, 2nd October 2024.

**Around the Table**

R Corner raised usage of Greens and players dumping bowls.

\*Bowls Committee is forming their advice/input on this enquiry.

G Bowering to be away. Dates are 23rd September to 12th October.

B Otten to be away from 27th September to 5th October. D Crook doing office work during that period.

Next meeting is due on Tuesday 22nd October at 5pm

**Legend - \* use of the star nominated an action item**

Signed ………………………………………………………………………….